

Job Title: Environmental Health Director
Job Location: NASA's Kennedy Space Center, FL
Job type: Regular, Full-time
Job Classification: Exempt
Where to apply: imssf.com

Duties/Responsibilities:

With limited oversight, supervise, plan, control, direct, administer and coordinate the activities of the KEMCON Environmental Health department, which includes contract support to NASA and US Air Force Industrial Hygiene, Health Physics, Sanitation & Public Health, and operating an Environmental Microbiology Laboratory.

Work activities include planning, staffing, training, performance evaluation, discipline, time reporting and policy and procedural direction within multiple areas of environmental specialties for 40-50 employees. Establish and maintain qualifications, certifications, training and proficiency of subordinate staff as required.

Manage strategic and tactical work plans and assignments, and ensure work completion and product quality and delivery dates are achieved. Manage product Work Load Indicators, Performance Metrics, and Customer Satisfaction measurement tools.

Conduct briefings, crew and group meetings, and department wide safety meetings as required. Brief Senior Management and the NASA / USAF Government Customer on a frequent basis.

Develop, track, manage and interpret detailed customer costing information, to include direct labor, employee benefits, sub-contract costs. Manage costs in a government Cost Plus contract environment, as well as other mechanisms of service delivery, such as Time and Material and Firm Fixed Price.

Ensures compliance with Federal, State, local, NASA, and Air Force laws, regulations and requirements spanning Industrial Hygiene, Health Physics, Sanitation & Public Health, and Laboratory and other specialized programs throughout KSC/CCAFS or contractual requirements relating to the business of this department, working within the limits of established policy.

Assist in active implementation of Company initiatives to ensure compliance with OSHA VPP, ISO, JCAHO and other mandated regulatory or conformance regulations/standards.

This classification may include managing hazardous materials or other potentially hazardous environmental responsibilities.

Supervisor activities include: Technical Oversight, work planning, staffing, training, performance evaluation, discipline, time reporting, policy and procedural direction within the applicable Environmental Health performance work statements.

Responsible for day-to-day performance of operations under Environmental Health.

Training of subordinate staff as required.

Estimate personnel and budget requirements as necessary.

Assign work and ensure work completion and contract delivery dates are achieved.

Interpret and verify consistent application of organizational policies.

Provide guidance and direction to subordinate employees.

Conducts briefing, crew meetings and safety meetings as required.

Ensures compliance with Federal, State, local, NASA, and Air Force laws, regulations and requirements; and KSC/CCAFS energy management conservation regulations, collective bargaining agreements, security, safety, and other specialized programs or contractual requirements relating to the business of this branch, working within the limits of established policy.

This classification may include managing hazardous materials or other environmental responsibilities.

Qualifications:

Must possess working knowledge of current terminology, which is applicable in area of responsibility.

Must possess ability to handle information of a confidential nature.

Must possess ability to interpret regulatory intent applicable to assigned area of responsibility.

Must possess working knowledge of specialty segments of the business along with specific work processing, database and financial computer systems.

Must possess excellent oral and written communication skills.

Education/Experience:

Bachelor's degree in a specified discipline such as Chemistry, Environmental Science, Industrial Hygiene, and/or Public Health preferred and a minimum of five (5) years of experience including responsibility for assigning and checking the work of administrative support services, technical or craft nature, or equivalent combination of education and experience.

Working Conditions:

Must thrive in a team atmosphere and effectively work with all levels of employees. General office environment may require minor lifting and bending.

Normal daily work week schedule with the ability to work evenings, weekends when necessary.

Complies with all Company safety policies and site-specific safety procedures. Must be willing to ensure safe operating conditions within all areas of responsibility and identify, act and report on areas of safety or hazard concerns.

We are an equal opportunity employer and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability status, protected veteran status, or any other characteristic protected by law.

IMSS is a drug-free workplace.